

Fidelity Requirements

The following six fidelity criteria **are required** for Wyman’s National Network Partners implementing TOP and will be reviewed for Partners’ annual certification. In the table below, Required Structure & Design refers to how Partners should plan implementation prior to the start of each program year; Fidelity Measurement is how criteria will be monitored/reviewed using quantitative data and other supporting documentation.

Required Structure & Design	Fidelity Measurement—Minimum Levels
The Partner creates and uses a written Quality Assurance Plan (QAP) which is updated annually.	The Partner has a QAP that covers, at minimum: club observations, professional development, processes for monitoring survey submission and processes for using data for continuous quality improvement.
TOP Clubs are planned to be facilitated only by facilitators who have completed Wyman's TOP training.	100% of Facilitators attend the 2.5 day TOP Training of Facilitators led by trainers who are certified as TOP Trainers.
TOP Clubs are planned to maintain an appropriate TOP teen to TOP trained facilitator ratio	100% of Clubs maintain a 25:1 ratio or lower
TOP Clubs are planned to include weekly peer group meetings throughout the program cycle. *Club Program Cycle should be no less than 32 weeks	100% of Clubs deliver a minimum of 25 meetings during a club program cycle.
TOP Clubs are planned to include sufficient supports and opportunities for teens to achieve the required 20 hours of Community Service Learning	75% of teens who have completed TOP complete at least 20 hours of CSL during the club program cycle *TOP Completion = teens who attended at least 75% of meetings offered during a program cycle
TOP Clubs are planned to include at least 12 lessons from the TOP Curriculum	75% of Clubs provide at least 12 lessons from the TOP curriculum during the club program cycle